

SECTION 58 -- ADDITIONAL INFORMATION DUE WITH THE INITIAL SUBMISSION

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Summary of Changes

Advises agencies that OMB will issue separate guidance requiring information related to privacy policies and compliance with OMB Memorandum No. M-00-13 (section 58.5).

58.1 How do I explain major changes in receipts estimates?

Provide narrative explanations for major changes from one fiscal year to the next in the amounts of receipts reported for any account, trends in receipt estimates that differ from outlay trends for the related programs, and any other unusual circumstances relating to the estimates.

Advise OMB of increases in amounts reported to the Treasury Department accounts 1435.00 (General fund proprietary interest receipts, not otherwise classified) and 3220.00 (All other general fund proprietary receipts) when you expect that the amounts collected from a single source will exceed \$10 million in any year or when legislation is proposed that will affect any receipts reported to those accounts.

Make your explanations of legislative proposals consistent with your legislative program and outyear policy estimates (see section 30.2). Cover the expected timing of enactment and the annual level of receipts anticipated.

58.2 What information must I provide on Inspectors General for Designated Federal Entities?

You must submit the following information for your Office of Inspector General if the Inspector General Act Amendments of 1988 designated your agency to establish an Office of Inspector General:

- Budget authority in thousands of dollars.
- FTE levels for PY through BY.
- A concise narrative justifying the funding levels.

58.3 What information must I provide if I have unobligated balances in liquidating accounts?

You must submit information justifying any unobligated balances you expect to carry forward into the current year (see section 85.3).

58.4 What information must I provide related to the Winter Olympics?

OMB will issue separate instructions asking you to provide financial information related to the 2002 Winter Olympics in Salt Lake City.

58.3 What information must I provide on privacy policies?

You will be asked to provide with the initial submission information related to your privacy policies and compliance with OMB Memorandum No. M-00-13, dated June 22, 2000 entitled "Privacy Policies and Data Collection on Federal Web Sites." OMB will issue separate instructions on this requirement.